

ST CLAIR HIGH SCHOOL – SENTRAL PARENT PORTAL



BOOKING PARENT TEACHER INTERVIEWS

1. Log in to the portal
2. Click on Interviews tab

3. Click on Select Timeslots

4. Select a timeslot for each teacher(s) or select Not Attending. Note: Your session will time out after 10 minutes

- | | | | |
|------------------------------|------------------------------|------------------------------|------------------------------|
| <input type="radio"/> 3:30pm | <input type="radio"/> 4:15pm | <input type="radio"/> 5:00pm | <input type="radio"/> 5:45pm |
| <input type="radio"/> 3:35pm | <input type="radio"/> 4:20pm | <input type="radio"/> 5:05pm | <input type="radio"/> 5:50pm |
| <input type="radio"/> 3:40pm | <input type="radio"/> 4:25pm | <input type="radio"/> 5:10pm | <input type="radio"/> 5:55pm |
| <input type="radio"/> 3:45pm | <input type="radio"/> 4:30pm | <input type="radio"/> 5:15pm | <input type="radio"/> 6:00pm |
| <input type="radio"/> 3:50pm | <input type="radio"/> 4:35pm | <input type="radio"/> 5:20pm | <input type="radio"/> 6:05pm |
| <input type="radio"/> 3:55pm | <input type="radio"/> 4:40pm | <input type="radio"/> 5:25pm | <input type="radio"/> 6:10pm |
| <input type="radio"/> 4:00pm | <input type="radio"/> 4:45pm | <input type="radio"/> 5:30pm | <input type="radio"/> 6:15pm |
| <input type="radio"/> 4:05pm | <input type="radio"/> 4:50pm | <input type="radio"/> 5:35pm | <input type="radio"/> 6:20pm |
| <input type="radio"/> 4:10pm | <input type="radio"/> 4:55pm | <input type="radio"/> 5:40pm | <input type="radio"/> 6:25pm |

5. Save Bookings at the bottom of the page once completed

• 31/07/2019 Wed 4:20pm with Miss Rasmussen

6. You may edit bookings by following the same process.