

Term 3 Week 6 2012

From the Careers Desk

This newsletter, and the last one (see the school website) provide the most important news in careers for the whole year, particularly for Year 12. Please make sure you keep yourself up-to-date with the latest news on what is happening in the world of career planning. This newsletter is jammed pack with information from universities, TAFE, private colleges and employment.

If you are thinking of leaving school you really must go to the Apprenticeship Expo, take copies of your résumé with you and dress to impress: smart casual dress. Take your parents with you!

**Contents**

Apprenticeships & Traineeships	1-5
University News	6-9
TAFE Changes	7
Open Days	10-11
UAC News	11-13
Scholarships	14-16
Australian Defence Force	17
Job Seeking Tips	18-19

apprenticepower is proud to be the principal partner of the 2012 Western Sydney Apprenticeship and Traineeship Expo



Penrith Panthers Exhibition Marquee, Mulgoa Road

Tuesday 4 September 2012

4:00pm – 5:30pm Ticketed Session

5:30pm – 9:00pm Free Public Entry

The perfect opportunity for students and job seekers to talk with potential employers and training providers.

If you're interested in being an exhibitor, contact us at expo@apprenticepower.com.au or call 13 72 77

Brought to you by:



NEWSLOCAL



mhscareers.com.au

To view the news pages on the website:
Login with either: "student" or "parent"
Password: **outlook**

<http://www.mhscareers.com/newsnswact.html> to see the full stories.
<http://www.mhscareers.com/Calendar.html> to see upcoming events.
www.privatecollegesaustralia.com to see the lists of private colleges.

Jobs

Go to <http://www.indeed.com.au/> and type apprenticeship or traineeship in the "what" box.

Apprenticeships & Traineeships

APPRENTICESHIP INFORMATION EVENING 2012



FOR PARENTS AND CARERS
DATE: Wednesday 29th August 2012

- > How to get an apprenticeship.
- > Help your children with their career choices.
- > Talk with experts from all industries and occupations.
- > Find out about Group Training.

Go into the draw to **WIN AN APPLE IPAD**

TIME: 6:00pm — 8:30pm
VENUE: Richmond Club,
Cnr of East Market & Francis St's Richmond NSW.
COST: FREE
TO REGISTER: visit www.gtana.com.au/events

Apprenticeship Information Evening - 29 August 2012

Group Training Association of NSW have organised an Apprenticeship Information evening to be held at the Richmond Club on Wednesday 29th August 2012 from 6pm to 8.30pm.

This is a fantastic opportunity for Parents, Carers and families to join industry experts and find out about numerous rewarding career opportunities available in the wide and varied apprenticeship sector to enable them to assist their kids in making informed decisions about their chosen career path.

Group Training Organisations, state and federal government representatives, local business and education partners and apprenticeship centre representatives will be there to answer any questions you may have. Presentations from Group Training Organisations will be followed by an industry panel Q&A. You'll be provided with all the latest information about apprenticeships and have the opportunity to talk one-on-one with employers from right across the industry spectrum.

Cost is free and to register visit www.gtana.com.au/events



Department of Education, Employment and Workplace Relations

PARTNERSHIP BROKERS
SCHOOL • BUSINESS • COMMUNITY



Group Training Association of NSW & ACT



Education & Communities

The 2012 WorldSkills Australia National Competition will be held at **Sydney Showground, Sydney Olympic Park** from **August 30 to September 1**. The exciting three day competition and exhibition **will also feature the National Careers and Employment Expo**.

What you need to know about the National Competition:

- **Free entry!**
- Gates open from 9AM-4PM
- Watch **500 of Australia's best** trainees, apprentices and students competing for the National title in over 50 skill and trade categories
- The competitors, aged 15 to 25, will be representing one of 29 Australian regions
- Visitors are encouraged to try their hand at 25 interactive **Try'aSkill** demonstration categories including, hairdressing, wall and floor tiling, bricklaying and many more!
- Explore hundreds of career options and pathways at the

National Careers and Employment Expo.

Apprenticeships & Traineeships

THE NATIONAL Careers & Employment Expo **At the largest careers, skills, education & training event in Sydney** **(over 25,000sqm of exhibitors)**

This event will be the largest FREE ENTRY and best showcase of careers, skills and training on display this year and will take over the Sydney Showgrounds at Homebush.

- ◆ Huge variety of interactive areas, demonstrations and stage activities.
- ◆ 'Student tailored' seminars (industry, employers & education)
- ◆ TAFE, colleges, RTO and GTO.
- ◆ Graduate, apprenticeship and traineeship opportunities.
- ◆ Explore and receive information from a wide variety of career pathways across some of the following industries...

Sydney Showground Olympic Park **Saturday, 1 September 2012**

Computer & IT	Telecommunications	Aviation & Aerospace	Sports
Healthcare	Automotive	Agriculture & Forestry	Mining
Hospitality	Arts & Entertainment	Engineering	Energy
Construction	Finance & Insurance	Transport & Logistics	Retail
Government	Defence	Environment	Tourism

Employment



Trivett, Australia's largest prestige automotive group, is seeking to recruit 20-25 first year apprentices to commence in early January 2013. Apprenticeships are being offered in the following trades:

- * * Automotive Mechanical Technology (Light Vehicle)
- * * Automotive Mechanical Technology (Motorcycle)
- * * Automotive Sales (Specialising in Parts Interpreting)

Further information and application forms can be found at www.trivett.com.au/apprenticeships
Applications close Sunday 16 September 2012.

PENRITH CITY COUNCIL

2013 Traineeships



Are you currently studying for your HSC?
Are you prepared to commit to 12 months of
study and work?

This is an opportunity to develop some great skills,
gain a qualification and earn a weekly pay.
Our Traineeship Program has helped many people start their careers
Traineeships offered are...

- **Business Administration**
 - Library
 - Records Management
 - Environmental Health
 - Governance
 - Human Resources/Children's Services
 - Development Services
 - Children's Services—Finance
 - Legal Services
 - Public Domain Amenity & Safety
 - Waste & Community Protection
 - City Works
 - Sustainability & Planning
- **Hospitality – Children's Services**
- **Sport & Recreation**
(Penrith Pool)
- **Information Technology**
- **Childcare**

Applications open July 2012
Traineeships commence January 2013

**For more information or to apply for a traineeship
visit us at www.penrithcity.nsw.gov.au**

Apprenticeships & Workshops

ActewAGL Apprenticeship Program

Applications open October 2012

The ActewAGL is looking for people with a Year 10 School Certificate to take part in its Apprenticeship Program. Positions are open for prospective electrical fitters, electrical lineworkers, and cable jointers.

<http://www.actewagl.com.au/Careers/Careers-with-ActewAGL/Apprenticeship-program.aspx>

Xstrata Mount Isa Mines 2013 Apprenticeship Intake

Closes: 2nd September, 2013

Positions start: January 2013 in Queensland

Apprenticeships on offer in: Diesel Fitting, Electrical, Fitting and Turning, Boilermaking, & Radio Tech

Applicants will ideally have a Year 10 Certificate by the end of 2012.

View more eligibility details and complete an application form at:

[http://xstratajobs.nga.net.au/cp/index.cfm?](http://xstratajobs.nga.net.au/cp/index.cfm?event=jobs.checkJobDetailsNewApplication&returnToEvent=jobs.processJobSearch&jobid=00c96a9a-f050-4421-b572-a0a0010bdb16&CurATC=Search&CurBID=EA5BB92A%2D2B41%2D4CFC%2DB248%2D9DB401357A6D&persistVariables=CurATC,CurBID,JobID&lid=81958760047)

[event=jobs.checkJobDetailsNewApplication&returnToEvent=jobs.processJobSearch&jobid=00c96a9a-f050-4421-b572-a0a0010bdb16&CurATC=Search&CurBID=EA5BB92A%2D2B41%2D4CFC%2DB248%2D9DB401357A6D&persistVariables=CurATC,CurBID,JobID&lid=81958760047](http://xstratajobs.nga.net.au/cp/index.cfm?event=jobs.checkJobDetailsNewApplication&returnToEvent=jobs.processJobSearch&jobid=00c96a9a-f050-4421-b572-a0a0010bdb16&CurATC=Search&CurBID=EA5BB92A%2D2B41%2D4CFC%2DB248%2D9DB401357A6D&persistVariables=CurATC,CurBID,JobID&lid=81958760047)

Free Parent/Carer Apprenticeship Information Evening

The Group Training Association of NSW & ACT are holding a series of apprenticeship information evenings for parents & carers.

Group Training Organisations, state and federal government representatives, local business, education partners, and apprenticeship centre representatives will be there to provide information and answer any questions people may have.

29th August, 6pm: Richmond Club, Corner of East Market St & Francis St, Richmond.

5th September, 6pm: Max Webber Library, Corner Fulshcombe Rd & Alpha St, Blacktown.

11th September, 6pm: Mt Pritchard and Community Club, 101 Meadows Rd, Mount Pritchard.

<http://www.gtana.com.au/events/category/apprenticeship-information-evenings>

HSC in the Holidays September & October Workshops

HSC in the Holidays is running a series of full day workshops during September across UTS, Macquarie University and University of Wollongong. Subjects covered include Business Studies, Science, Mathematics, Legal Studies, History, English, PE, and more.

Students will get the chance to interact in small groups with Expert HSC Markers and Teachers who will provide individual support and feedback.

Prices range from \$165 for one workshop to \$610 for five workshops.

<http://hscintheholidays.com.au/hsc-workshop-timetable/>

Physics Careers Night: *Wednesday 12 September, 6pm – 8:30pm*

Hear from some of Macquarie's highly successful graduates from a range of organisations and career stages who will share inside knowledge on their experiences in the exciting world of physics, photonics and astronomy.

Cost: Free. Registration is essential. **Further information and registration:** carol.mcnaught@mq.edu.au

Upon registration, venue and parking details will be emailed to you.

Uni in a Day: *Thursday 27 September (school holidays), 9am – 3pm*

Uni in a Day is a chance for you to gain a taste of university life.

On Thursday 27 September (school holidays) we will be opening our doors to Year 10, 11 and 12 students for the day, to experience a day in the life of a uni student, and answer some of your questions about what University is all about.

Students will be able to choose their own subjects, plan their timetable and see what happens in a normal day on campus.

Cost: Free

Registration is essential: mq.edu.au.uniinaday **Further information:** uniinaday@mq.edu.au



UTS Undergraduate Entry Schemes and Pathways 2013

UTS has a wide range of entry schemes and pathways available for students.

Bonus Points: <http://www.undergraduate.uts.edu.au/school/leavers/atar/bonus/index.html>

inpUTS Educational Access Scheme: <http://equity.uts.edu.au/admission/inputs/>

Special Admissions Scheme (Refugees): <http://www.equity.uts.edu.au/admission/special/refugees.html>

Special Admissions Scheme (Elite Athletes or Performers): <http://www.equity.uts.edu.au/admission/special/elite.html>

UTS Principals' Recommendation Scheme: <http://www.undergraduate.uts.edu.au/school/leavers/pathways/principals.html>

Engineering & Information Technology HSC Bonus Scheme: <http://eng.uts.edu.au/courses/undergraduate/entry/scheme.html>

Jumbunna Direct Entry Scheme: <http://www.jumbunna.uts.edu.au/students/directentry.html>

UTS Guaranteed Entry Scheme: <http://www.undergraduate.uts.edu.au/school/leavers/entry/ges.html>

2013 UTS:Law Scholarships

UTS:Law offers a number of scholarships to prospective students applying to commence study in 2013. Some of our scholarships include the Colin Biggers & Paisley Scholarship, Ezekiel Solomon Scholarship and the Law Equity Scholarship.

UTS:Science Schools Recommendation Scholarships

UTS:Science Schools Recommendation Scholarships is an aptitude based scholarship, aimed to encourage high school students with an interest in science or maths to take the next step to study at UTS:Science.

The **Science Scholarship** is valued at \$6,000 and is open to applicants nominated by their high schools' principal. Nominations close on **Friday 12 October 2012**.

UTS:Engineering and IT Scholarships. Each year, approximately 20 scholarships are awarded in Engineering and IT, ranging between \$14,000 and \$100,000. These scholarship provide financial support as well as an opportunity to gain real world experience through established industry links. Engineering scholarship applications close **Sunday 7 October 2012**. For more info on engineering scholarships and how to apply go to the UTS website. IT Coop Scholarships (Round 2) close **Wednesday 31 October 2012**.

Elite Athlete Scholarships

Eligible applicants who have competed at a national level during years 11 & 12, or who performed at a similar level, can receive a bonus of 5 points on top of their ATAR through the UTS Special Admissions Scheme for Elite Athletes & Performers.

If you have students that are engaged in sports or performance that takes them away from their studies, download the information guide and application form at the UTS site. Applications for this scheme close on **Wednesday 31 October 2012**. Please note that any applications sent after this date may not be assessed. If you require further information, please call Shaun Pattinson on 02 9514 2148.



University of Sydney E12 ONLINE APPLICATIONS NOW OPEN

For eligible students from low socio-economic backgrounds and Aboriginal and Torres Strait Islander students who you think meet the selection criteria and would succeed at the University of Sydney.

The online application portal is now open on the website and they have until 5pm, 6 September 2012 to apply.

Students will need their UAC number to submit their E12 application.

If you have any further questions, please do not hesitate to contact Ms Elks and I encourage you to visit the E12 website.

Macquarie University

Going to university is a big change from high school so Macquarie University's **Uni in a Day** allows your students to taste some of what university life has in store for them.

On Thursday 27 September we will be opening our doors to Year 10, 11 and 12 students for the day, to experience a day in the life of a uni student and ask questions about what University is all about.

Students will be able to choose their own subjects, plan their timetable and see what happens in a normal day on campus.

Like Macquarie students, they will get to:

take advantage of our first class facilities

learn from our award winning teachers and researchers

see why our students have outstanding graduate outcomes and employability

enjoy our beautiful and vibrant campus

discover why Macquarie is Australia's best modern university

Registrations for this year's Uni in a Day are NOW OPEN. See Ms Elks to register your interest.

TAFE Changes



TAFE Changes

A summary of the information on changes for applying / enrolling for TAFE for 2013.

Major changes:

- All online
- NO set closing dates as in the past for the High Demand courses .. just do it as soon as the website is updated for 2013 !!
- Advise all others (those usually look at TAFE end January) .. to also ENROL ASAP after 2013 information on website as "first in best dressed"!!!!
- Need to pay for these ENROL NOW courses ASAP .. enrolment NOT definite till money paid
- Apply NOW courses .. only pay once confirmed in the course / offer made (no date for that)
- Students will be advised as they apply / enrol if course already full
- TAFE says they will email us once the site is ready with 2013 information. Check EVERY day.
- Separate application for each different course at different locations within an Institute and at other Institutes
- NO STATE WIDE APPLICATION PROCESS FOR HIGH DEMAND COURSES !!!
- Students could apply for a HIGH Demand course in 2 or 3 locations within an institute(if offered in more than 1 place) separately AND of course across different institutes.. and be made more than 1 offer !!!!!

NO centralised listing of High Demand courses.. need to check each course interested in, and in each institute..as can be different !!See Ms Elks for assistance!



The University of Newcastle

HAVE YOU SEEN THE NEW LOOK FUTURE STUDENTS WEBSITE...

We've made the site much more user-friendly, interactive and visually appealing.
You'll still find all the same degree and study information you are used to.

Have a look today www.newcastle.edu.au/future-students

DOWNLOAD THE FUTURE STUDENTS MOBILE APP

There is now a Future Students app for anyone interested in studying at the University of Newcastle.

The app is free to download and has lots of great features including:

- ⇒ Info on degree and study options
- ⇒ Options for entry and how to apply
- ⇒ How to tap into our community of future students and get a real insight of what life and study is really like
- ⇒ How to find out what's happening at the University of Newcastle
- ⇒ Interactive maps to find your way around Newcastle, Central Coast and Port Macquarie campuses.

The app is available for download at www.newcastle.edu.au/mobileapp

Charles Sturt University Principal's Report Entry Program (PREP)

Students eligible for nomination under PREP are those who have been identified by their school Principal as consistent achievers with the potential to succeed in university studies.

Selection is competitive and based upon the school Principal's assessment of the student's performance and potential. CSU's minimum standard for selection will vary from course to course depending on the number and quality of nominations, as well as the size of the quota allocated to the Program within each course. Please check the list of courses excluded from PREP online at www.csu.edu.au/prep

Any interested students need to see Ms Elks.

UNSW

Open Day - 1 September at Kensington Campus

Create your own personalised schedule via an interactive 'plan your day' tool
at the new Open Day website - www.openday.unsw.edu.au

Early Entry at UNE

Early Entry gives current Year 12 students the opportunity to receive an offer of a place at UNE based on their school's recommendation of their potential to succeed at university, rather than their final results. High achieving students who are not eligible for an ATAR should also apply through this program.

Applications close 28 September 2012.



University of Wollongong - Selective Entry

Applications for UOW's Selective Entry admissions program are now open. For more details, you can review the Application Guide in the Careers Room or view the program online at selective.uow.edu.au

Applications close 15 August 2012.

The University of Sydney

Division of Natural Sciences

The Division of Architecture and Creative Arts offers an exciting range of programs at undergraduate, master's and doctoral levels that provide a vibrant and coherent coverage of subjects relevant to the international contemporary arts, music, architecture and design.

Sydney Nursing School

Sydney Nursing School's *Pre-Registration Nursing Guide 2013* is now available for students who are thinking about a rewarding career as a registered nurse.

In 2012 we were really pleased to accept the first cohort of students into our new three-year Bachelor of Nursing (Advanced Studies) program, providing an innovative pathway to professional nursing practice for school leavers and mature age students.

Open Day - 25 August, 9.30am-4pm

MyUniversity myuniversity.gov.au

In April this year, the Australian Government launched the *MyUniversity* website, aimed at providing potential students with more information to help them decide what and where to study.

MyUniversity is a student-centred and searchable website that allows students to determine their own areas of interest and search for results according to those interests. It features a range of information to help potential students, including:

- location of universities
 - course information
 - student services at every university
 - campus facilities
 - results of student surveys.
-

Open Days



Work and Travel Expo

Exhibitors will be available to talk directly to visitors looking to combine work opportunities with adventure and travel.

12.00pm - 6.00pm Saturday 10 November

11.00am – 5.00pm Sunday 11 November

Held at Sydney Town Hall

<http://www.worktravelexpo.com/>

Macleay College Open Day

18th August, 10am to 2pm

28 Foveaux Street, Surry Hills

Visit the Macleay College Sydney Campus, ask questions of their staff, students, and graduates, and find out more about the courses on offer.

<http://www.macleay.edu.au/>

Jansen Newman Institute Information Evening

14th August, 6:30pm

Find out about the variety of courses on offer at the Jansen Newman Institute at this information evening. Attendants will have the chance to chat to lecturers and staff about study options, view the campus and its facilities, hear from graduates and current students and find out about the student support services on offer.

Register a spot online or call 1800 777 116.

<http://www.jni.edu.au/about-us/jni-information-evenings/bachelor-information-evenings/>

University of Wollongong Year 12 Information Evening

21st August, 6:30pm to 8:30pm

Mittagong RSL Club, Mittagong

This information evening will provide Year 12 students with information about choosing courses and studying at University of Wollongong.

<http://www.uow.edu.au/future/events/UOW120865.html>

Chartered Accountants Meet the Business Leader

NSW: 22nd August, 4:30pm to 7:30pm

ACT: 23rd August, 12pm – 2pm

Year 10 and 11 students interested in a career in business or commerce are invited to hear about the real life experiences of Chartered Accountants and have all their questions answered.

The events are free to attend but registrations are required.

ACT: <http://www.charteredaccountants.com.au/Students/Whats-on/Event-listing/ACT/ACT-Meet-the-Business-Leader>

NSW: <http://www.charteredaccountants.com.au/Students/Whats-on/Event-listing/NSW/NSW-Meet-the-Business-Leader>



Open Days for 2012

APM College of Business and Communication North Sydney 18 September	CQUniversity Sydney campus For campus tours or other information, call 13 CQUni (13 27 86) 29 July	University of New South Wales Open Day Australian Defence Force Academy, Canberra 1 September 25 August
Australian Catholic University Canberra campus 25 August North Sydney campus 1 September Strathfield campus 8 September	Griffith University Gold Coast 12 August	University of Newcastle Central Coast campus (Ourimbah) 18 August Newcastle campus (Callaghan) 25 August Port Macquarie campus - Information Night 30 August
Australian Maritime College Beauty Point campus 26 August Newnham campus 26 August Campus tours can be arranged by appointment. For further information call (03) 6324 9646	International College of Management, Sydney Manly campus 19 August	University of Sydney 25 August
Australian National University 25 August For campus tours Freecall 1800 620 032 or email campus.tours@anu.edu.au	Jansen Newman Institute For course information Freecall 1800 777 116	University of Technology, Sydney UTS Information Day, Broadway campus 25 August UTS Open Day, Kuring-gai campus 1 September
Billy Blue College of Design North Sydney 29 September	La Trobe University Albury-Wodonga campus 5 August Mildura campus 19 August	University of Western Sydney Parramatta campus 26 August
Campion College Australia Old Toongabbie early September	Macquarie University 8 September	University of Wollongong For personalised campus tours and special events call 1300 367 869
Canberra Institute of Technology CIT Bruce 25 August	Southern Cross University For personalised campus tours and special events Freecall 1800 626 481 or (02) 6620 3975	William Blue College of Hospitality Management North Sydney 18 August
Charles Sturt University Every day For campus tours/appointments and course information call 1800 DEGREE (1800 334 733) or visit www.scu.edu.au/campustour	University of Canberra 25 August University of New England 3 May For personalised campus tours call 1800 818 865	

UAC key dates for 2013 admissions

Applications	Change of preferences	Offers (continued)
Wednesday 8 August 2012 applications open	Friday 4 January 2013 for consideration in Main Round	Thursday 3 January 2013 Early January Round offers released
Friday 28 September 2012 on-time applications close	16 January–23 January 2013 for consideration in Late Round	Wednesday 16 January 2013 Main Round offers released at 9pm
Wednesday 31 October 2012 late applications close with late fee \$119	30 January–31 January 2013 for consideration in Final Round	Wednesday 30 January 2013 Late Round offers released at 9pm
Friday 30 November 2012 late applications close with late fee \$137	Offers	Wednesday 6 February 2013 Final Round offers released
Thursday 31 January 2013 final close of applications with late fee \$147	Thursday 25 October 2012 October Round offers released	
HSC and ATARs	Thursday 15 November 2012 November Round offers released	
Wednesday 19 December 2012 2012 NSW HSC results released by Board of Studies	Thursday 6 December 2012 December Round offers released	
Thursday 20 December 2012 ATARs released by UAC		

Subscribe to Directions, UAC's e-newsletter at www.uac.edu.au/publications/newsletter/



Year 12 checklist for applying through UAC

☒ Have you researched the courses available?

There are over 1,600 courses available for 2013 admissions via UAC. You can research the courses available using table 1 and the course descriptions in the *UAC 2013 Guide* or through the course search on UAC's website at www.uac.edu.au

☒ Do you know your UAC PIN?

Your UAC Personal Identification Number (PIN) is your key to applying through UAC and accessing information about your application.

This four-digit number also allows you to access information such as your course preferences, offers and your ATAR from UAC's website.

Considering how important this number is – and that it can take time to re-issue it if you lose or forget it – remember to keep your UAC PIN in a secure place.

What is your UAC PIN?

If you are attempting the 2012 NSW HSC or the 2012 ACT Year 12, you are issued with your four-digit UAC PIN in the mail in early August. For all other applicants your UAC PIN is the first four digits of your date of birth – for example, if your birthday is 17 May, your UAC PIN is 1705.

What if my UAC PIN doesn't work?

If your UAC PIN doesn't work, check that you are trying to use the correct number. NSW students – check that you are using your UAC PIN not the PIN issued to you by the NSW Board of Studies.

If you are using the correct PIN and are still experiencing difficulties, call UAC on (02) 9752 0200.

Lost or forgotten UAC PINs

If you have applied through UAC you can use Check & Change on UAC's website at www.uac.edu.au to have your UAC PIN re-issued.

If you have not yet applied, you can have your UAC PIN re-issued by calling UAC on (02) 9752 0200. You will be asked some identification questions. If your details match our database you will be re-issued with your UAC PIN over the telephone. If they do not match, you will be asked to write to UAC requesting your UAC PIN be re-issued, or you can come to UAC in person.

Changing your UAC PIN

After you have applied, you can change your UAC PIN using Check & Change on UAC's website at www.uac.edu.au. Note that your UAC PIN must contain four numeric characters.

☒ Have you provided a current and correct email address?

It is very important that UAC has a current and correct email address because you will be notified by email about any correspondence we send to you.

You can change your contact details using Check & Change on UAC's website at www.uac.edu.au

☒ Have you moved?

It is important that you provide UAC with an up-to-date address and telephone number so we can easily contact you – and ensure you receive your UAC PIN, which allows you to apply and access information such as your course preferences, offers and ATAR.

You can change your address after applying:

- via Check & Change on UAC's website at www.uac.edu.au
- by writing to UAC.

Telephone, email and fax requests will not be accepted by UAC for security reasons.

You must also separately notify the NSW Board of Studies of your new address. To change your address with the NSW Board of Studies write a letter to: NSW Board of Studies, Attention: Records, GPO Box 5300, SYDNEY 2001.

You must include your full name, student number, school, former address and new address.

☒ Do you need to provide supplementary information?

Some 2012 Year 12 students may need to submit supplementary information as part of their application. When you apply make sure you read the instructions carefully to see whether you need to provide additional information (eg STAT sitting).

☒ Do you need someone to act on your behalf?

If you wish to authorise someone to act on your behalf, you can do this by:

- completing the relevant section when you apply, or
- providing a letter that authorises someone to act on your behalf.

The letter must contain your UAC application number, your full name and signature, and the full name and signature of the person authorised to act on your behalf.

If you are travelling interstate or overseas remember to take a copy of the *UAC 2013 Guide*, your UAC application number and your UAC PIN with you.

Note: This authorisation only applies to the UAC application process. It does not authorise someone to accept an offer on your behalf. For details on how to authorise someone to accept an offer on your behalf, contact the relevant institution.

☒ Are you an international student?

If you are an international student studying a 2012 Australian Year 12, either in Australia or offshore, an International Baccalaureate or a New Zealand National Certificate of Education Achievement (NCEA) Level 3 in 2012 then you'll need a copy of the *UAC 2013 International Booklet*.

The booklet will help you apply through UAC for study in 2013. See your careers adviser to obtain your copy.

For more information visit the UAC website at www.uac.edu.au/international/, or call UAC on + 61 2 9752 0200.

☒ Are you eligible to apply for Educational Access Schemes?

All institutions in NSW and the ACT, as well as some interstate institutions, have Educational Access Schemes (EAS) designed to help provide access to university for students who have experienced long-term educational disadvantage beyond their control or choosing, such as:

- disrupted schooling
- financial hardship
- personal illness/disability
- home environment and responsibilities.

UAC's *2013 EAS Booklet* contains information about the schemes and includes an application form. You can download the EAS booklet and application form from UAC's website from 8 August. Copies will also be available from schools and participating institutions from early August 2012.

If you think you are eligible, start organising your EAS application as early as possible – you may need to supply supporting documents and statements. The on-time closing date for EAS applications is Friday 28 September 2012 – you must submit your EAS application by this date to ensure that it will be considered in time for the Main Round of offers.

UAC - what we do

The Universities Admissions Centre (UAC) is the central office that processes applications for undergraduate courses, postgraduate courses, Educational Access Schemes and Equity Scholarships. UAC also notifies NSW HSC students of their ATAR (Australian Tertiary Admission Rank).

Applying through UAC is easier than applying separately to each institution. UAC co-ordinates the process, and posts notification of offers on behalf of the institutions. However, the institutions, not UAC, decide who receives an offer.

UAC's participating institutions

UAC's website features a list of its 24 participating institutions at www.uac.edu.au/undergraduate/institutions/. Section 2 in Part 1 of the *UAC 2013 Guide* also contains a list of the institutions, with more detailed information about each institution in Part 2.

Apply through UAC for courses at any of UAC's 24 participating institutions.

Charges and fees for 2013 admissions

UAC 2013 Guide

For domestic Year 12 NSW and ACT students
(distributed through schools)

Free

UAC 2013 International Booklet

For international Australian Year 12 students
(distributed through schools)

Free

Processing charge

Domestic Year 12 applicants	\$27.00
Non-Year 12 applicants	\$58.00
International Year 12 applicants	\$66.00

Late fee (for domestic applicants only)

1 October – 31 October 2012	processing charge + \$119 late fee
1 November – 30 November 2012	processing charge + \$137 late fee
1 December 2012 – 2 February 2013	processing charge + \$147 late fee

Special Tertiary Admissions Test (STAT)

Sit one test (either Multiple Choice or Written English)	\$125.00
Sit both tests on same day	\$175.00
Sit both tests on different days	\$250.00
Special sitting (one test)	\$175.00
Special sitting (both tests on same day)	\$228.00
Change STAT registration	\$50.00
Additional STAT result notice	\$50.00

Changing course preferences

Check & Change No UAC charge

All UAC charges and fees are in A\$ and include 10 per cent GST. Please apply carefully as UAC will not refund charges or fees under any circumstances.

Check & Change

After you have applied online using Apply on UAC's website at www.uac.edu.au, you can use Check & Change to:

- view/print your confirmation of application
- print your document cover sheet
- check/change your address, email address and telephone number
- check/change your course preferences
- change your UAC PIN
- view and download correspondence from UAC
- print your fee-owing letter/tax invoice
- print a disability questionnaire
- add/modify study or qualifications on your application.

Note:

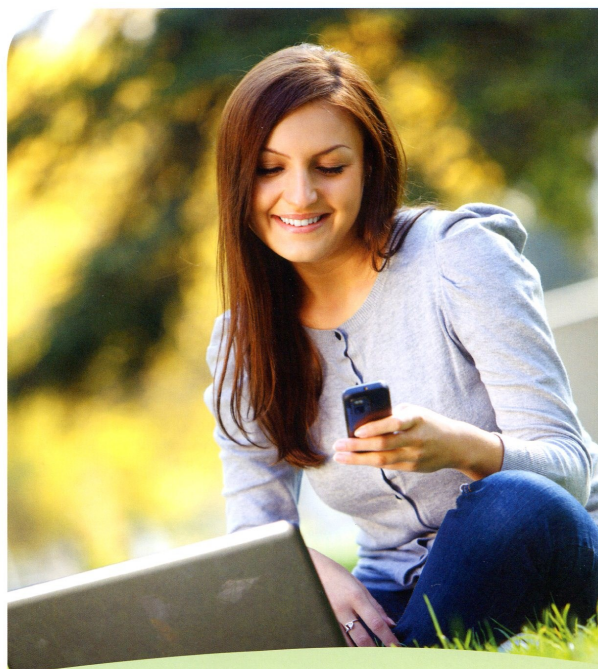
- there is no UAC charge for Check & Change
- you will need your UAC application number and UAC PIN
- Check & Change is available between 7.30am and midnight Sydney local time
- if you need to alter other details relating to your application, write to UAC as soon as possible.

Contacting UAC

telephone: +61 2 9752 0200
website: www.uac.edu.au
email: use the online enquiry form on UAC's website
post: Locked Bag 112,
Silverwater NSW 2128
in person: Quad 2, 8 Parkview Drive,
Sydney Olympic Park NSW
office hours: 8.30am–4.30pm (Sydney local time)
Monday to Friday



Visit UAC's website at www.uac.edu.au



Teaching Scholarships

Here's a great way to get your teaching career off to a flying start: the NSW Department of Education and Communities 2013 Teacher Education Scholarship Program.

Whether you're completing your HSC, studying a relevant course at university, or working in another field and considering a career change, a teaching scholarship will get you on your way.



This year, up to 300 scholarships are available for talented students to train as teachers in secondary maths, science (Physics) or English, and in Special Education.

Up to 80 of these scholarships are available exclusively for Aboriginal or Torres Strait Islander students to train as teachers in primary or any secondary subject.

Read the relevant information package for:

- Aboriginal* students finishing the HSC this year
- Aboriginal* applicants commencing or continuing university study
- Students finishing the HSC this year
- People studying or who already have a degree, or are changing careers.

**N.B. 'Aboriginal' is inclusive of Aboriginal people and Torres Strait Islander people.*

As a scholar, you'll receive a \$5,000 annual training allowance while studying full time for a teaching qualification. When you complete your studies, you are guaranteed permanent employment in a NSW public school in an agreed location and awarded a further \$3,000 to assist with expenses such as relocation costs.

Over four years, the duration of most education degrees, you will receive \$23,000 to spend as you wish.

As a teacher you may also be eligible for the HECS-HELP benefit from the Commonwealth Government worth up to \$1,683.19 per annum following graduation.

Scholarships can provide support for up to five years to complete an approved initial teacher education program at a NSW or ACT tertiary institution, or an initial teacher education program at an interstate tertiary institution that will lead to a qualification that meets the Department's and the NSW Institute of Teachers' academic requirements for employment as a teacher in NSW public schools.

Eligible applicants are Australian citizens or permanent residents who are:

- students completing the HSC in 2012 in a NSW or ACT secondary school or TAFE NSW
- university students currently undertaking a suitable degree, or an undergraduate or postgraduate initial teacher education program at a recognised Australian university
- individuals who are no longer at school, already have a degree, or have industry experience and are intending to enrol in an initial teacher education program at a recognised Australian university.

During their final year of study, scholars will need to fulfil the Department's requirements under the Graduate Recruitment Program and apply for a Statement of Eligibility for accreditation as a new scheme teacher with the NSW Institute of Teachers.

Applications are now open. The closing date for the receipt of applications and supporting documentation for the 2013 Teacher Education Scholarship Program is **5 October 2012**.

For further information contact the Scholarship Team on telephone 1300 301 435 or by email at scholarships@det.nsw.edu.au.

Aboriginal and Torres Strait Islander applicants for a Teacher Education Scholarship may wish to contact the Department's Aboriginal Employment Unit on telephone 02 9836 9103 or by email at Aboriginal.Employment@det.nsw.edu.au to obtain further information and assistance.



Puggy Hunter Memorial Scholarships

Are you Aboriginal or Torres Strait Islander and intending to study a health related course?

The scholarship provides financial assistance to Aboriginal and Torres Strait Islander people who are at a TAFE (Certificate IV and above) or entry level university course in the following health professions:

- ◆ Aboriginal and Torres Strait Islander health worker
- ◆ Allied health (excluding pharmacy)
- ◆ Dentistry/oral health
- ◆ Medicine
- ◆ Midwifery
- ◆ Nursing

Scholarships are worth up to \$7 500 per year for part time study and up to \$15 000 per year for full time study for the normal duration of the course.

Applicants must identify as and be able to prove their Aboriginal or Torres Strait Islander status.

Scholarships are available through a competitive process and are awarded on the recommendation and ranking selection committee, based on how an applicant addresses the selection questions outlined in the application.

Online applications will be available for the 2013 academic year from 20 July 2012.

Applications close Sunday 16 September 2012.

For further information please contact Royal College of Nursing Australia:

Freecall 1800 688 628

scholarships@rcna.org.au

www.rcna.org.au

Laing + Simmons Real Estate Scholarship

Three Scholarships will be offered in 2013, comprising of:

Enrolment in the Real Estate Certificate of Registration Course with course fees paid for by Laing + Simmons.
Continued mentoring by a senior Laing + Simmons representative; and

One of the scholarship winners will also be guaranteed a full time position within the Laing + Simmons group.

Applicants for the scholarships are requested to write in 100 words why they would like to pursue a career in the real estate industry. Forty applicants are then selected to participate in one week of work experience in their local Laing + Simmons office. Fifteen applicants will be short listed and interviewed, with three successful candidates being selected for the scholarship.

Applications for scholarships are now open and will close 31 August 2012.

Please see Ms Elks in the careers room if you are interested or require further information.



University of Technology Schools Recommendation Scholarships UTS:SCIENCE

Are you a hardworking student with a passion for science and mathematics?

You may receive a \$6000 scholarship

The UTS Science School's Recommendation Scholarship is an aptitude based scholarship, aimed to encourage high school students with a keen interest in science and mathematics to take the next step to study at UTS, to learn and experience modern applications of science and maths in a vibrant and technologically advanced environment.

Value

Each recipient will receive a total of \$6000 over 3 years with the condition that the recipient makes satisfactory academic progress of their attempted subjects.

Eligibility criteria

- * Complete HSC in 2012 and have an aptitude for science and/or maths.
- * Students must be nominated by their school principal.
- * Only eligible for selected UTS Science courses. (See Ms Elks for details)
- * The selected course on the application must match the student's first preference on their UAC application.
- * Must be enrolled fulltime in the course for the duration of the scholarship.
- * An eventual minimum ATAR of 69.

How to apply

The UTS Science School's Recommendation Scholarships are open to all NSW schools. High school principals are invited to nominate up to three students for this scholarship. Nominated students will be contacted by UTS Science with a request for them to complete an online application form.

Students will have to nominate one of the eligible courses to be considered. So, if you are interested in being nominated please contact Mr Presland or Ms Elks.

Premier's ANZAC Memorial Scholarships

The Premier's ANZAC Memorial Scholarships are an opportunity for secondary History students to travel overseas to sites associated with the ANZAC tradition.

Each scholarship will cover all costs associated with the tour: travel, accommodation, meals, luggage, official clothing and additional equipment, travel insurance, and a small sum of money for out-of-pocket expenses.

Each year two tours will visit sites in European and Asian locations and participate in commemoration services.

Eligibility

You must be:

- A student in Year 9 or 10 in a NSW secondary school
- An Australian citizen or permanent resident
- Currently studying History with intentions to continue through to HSC level.

For further information see Ms Elks or go to www.det.nsw.edu.au/what-we-offer

FAQS about the Australian Defence

Defence Force Information Sessions

Local Defence Force recruiting centre holds information nights regularly. An active serving member of the Navy, Army or Air Force will give a talk. Typically they commence at 6pm and go for around 2 hours. Parents are also welcome. Regular topics include:

- Joining ADFA
- Royal Military College Duntroon
- Defence Force Reserves
- ADF Pilot

Call Defence Force Recruiting on 13 19 01 to find out the session dates.

FAQ about ADF & ADFA

Q. When can I apply for ADF?

A. ADFA applicants can apply at 16 years old. All other applicants can apply at 16.5 years old. This means an applicant can start preparing and applying for ADF from Year 11.

Q. How many students does ADFA recruit per year?

A. The ADFA has a total number of around 1000 undergraduate students.

- Each year, ADFA recruit around 350 new students.
- There are around 290 of them will continue to study at the second year. This is because some students decide after first year the military is not for them.

After the second year, around 270 students will proceed to the final year study.

Q. What is the ratio of the number ADFA students in the three services?

A. The three services are roughly divided as follows. This means school leavers are most likely to join the Army in Defence Force.

- Army 50%
- Air Force 35%
- Navy 10%

Q. Is there any aptitude testing in the ADF selection process?

A. Yes. All ADF and ADFA applicants need to set the YOU Session test.

- YOU Session is an aptitude test that contains verbal, numerical and abstract reasoning questions.
- An applicant will be given a maximum of three attempts at the YOU Session test.
- Failure to obtain required scores results in a six month delay until you can sit the test again.
- Certain jobs in ADF require further aptitude testing.

Q. Do I get paid when I am studying and training at ADFA?

A. Yes. You will be paid at the following salary approximately

- Year 1: \$40K
- Year 2: \$42K
- Year 3: \$45K
- Year 4: \$52K



Job Seeking Tips from the Experts



HOWARD RECRUITMENT-SEARCH & SELECTION

Power up your profile on LinkedIn

When you want to look something (or someone up), you do an online search. The same is now true for people wanting to know about you. LinkedIn may not be the biggest or most popular social network. However, the business and professional community have embraced it. It is the portal to solicit advice about business decisions, bounce ideas off each other and get real opinions on products and services. In the USA 43% of employees of large corporations have a membership on LinkedIn. Facebook is a distant second (11%).

Australian membership to LinkedIn has been growing rapidly. Where do you start and what do you need to update? The most important place to start with your LinkedIn strategy is your own profile. Having a strong and current profile increases your chances of coming up in searches for your skills or value proposition.

- Your name**
 It is your first impression. If you do not want to use your correct professional name, you do not understand how social media works and should not register on the site. Omit acronyms and credentials ("MBA"). Keep the text concise and clear.
- Close-up headshot**
 This helps people visually connect with you. Your headshot should be close up, in-focus and present you "at work". Save the holiday snapshots for your Facebook site.
- Professional headline**
 Use the line beneath your name as your five-second elevator pitch. Talk about how you create value e.g., "I bring XXX to YYY with ZZZ."
- Current title**
 This section is important for search optimization (SEO). You want to be found so include keywords and phrases you think others will use in their search. If popular search terms are missing here, your profile will turn up lower in search results. Traditional or business card titles do not pull their weight in the SEO environment as they are too generic e.g. CEO, Manager, Director etc. Remove vague language that only someone in your organisation or industry will understand. Do a search and see if you turn up.
- Websites**
 Get rid of the generic labels such as, "My Company." Click "Other" and change the words to describe the destination of the link e.g. Our quality recruitment solutions
- Twitter**
 If you are on Twitter be sure to add your Twitter handle to your page. Some of the visitors to your LinkedIn profile page may prefer to connect with you through Twitter.
- Public profile**
 Reserve your name before someone else gets it! Take advantage of the vanity URL that LinkedIn offers to get an easy-to-remember LinkedIn handle.

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1

HOWARD RECRUITMENT-SEARCH & SELECTION

- Summary**
 Use the entire 2,000-character space to show people what you do. Consider using the Problem/Action/Result format that helps people understand what you do and how you can help them. (Read the book Bragi by Peggy Klaus if you are looking for more information on this.)
- Experience**
 This is another good place for keywords. Fill this section with comprehensive details. Do not be ambiguous and be truthful. This is a public record.
- Education**
 Again, include here anything you want people to be able to search on, as well as accomplishments, awards, or credentials that will enhance your credibility.
- Featured apps**
 Go to the "More" menu and choose "Application Directory." You can use apps to embed video or slide decks on your profile page. Check out Google Docs, Slideshare and Box.net. Just do not go overboard, making your profile too noisy.
- Update your settings**
 Click on "Settings" in the site header. Save all your active email addresses here (any address someone might use to invite you to connect) not just your company email address. Sign-up for email notifications (look at Receive Notifications).

A strong profile—filled with carefully chosen keywords—works well for search optimization. It also conveys credibility and reinforces your personal brand (as well as your company's brand).

Bottom line
 The more detailed your profile, the higher the odds that business prospects will find you.

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2

HOWARD RECRUITMENT-SEARCH & SELECTION

LinkedIn but losing out: a wicked web for unwary
 AFR - PUBLISHED: 14 Apr 2011 PRINT EDITION: 14 Apr 2011
 By David Ramli

Please find below excerpts from the article:

- "Embarrassing photos on Facebook have hurt many careers, but recruiters now warn that the main internet site for business networking, LinkedIn, is increasingly being used to screen potential employees for what they do in their personal time.

LinkedIn will announce today that it has attracted 2 million Australian professionals and more than 100 million worldwide.

The website offers white-collar workers a respectable location to network and post their resumes for potential employers. The number of Australians on the site has doubled since last year."

- "One danger is a growing trend of people connecting LinkedIn to Twitter accounts and other social networking sites. That increases the amount of information available to would-be employers and business contacts, creating the chance they will come across something too personal."

- "LinkedIn's Australia and New Zealand managing director, Cliff Rosenberg, acknowledged the risks and said people should keep their social and business networks far apart on the internet. "Facebook is very much aimed at family and friends," he said. "But our members are telling us they want to keep it far away from us.

"What you do on a weekend is often irrelevant to what you do in your professional life."

- "Mr Rosenberg, who recently opened a second Australian office in Melbourne, said the site's privacy and security options were designed to keep nosy employers away if needed. "As with all tools out there, individuals really need to be responsible in how they use them," he said."

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3

14-15th
September

www.disabilityexpo.org.au

Disability Expo
Partners

nepean SID ABILITY expo

PENRITH
CITY COUNCIL

Ozmates
TRAVEL

NOVA
EMPLOYMENT

NADO





What you need to do to help yourself get a job when there are no jobs available...

1. Prepare Job Folder for Resume with the following:

- Resume`
- School Reports
- Higher School Certificate
- Certificates/Awards (from the past 1-2 years only)
- Spare copies of resume` once it has been checked
- References (if you have them)

2. Look in the Yellow Pages or online for desired industry and **send a letter** saying who you are and that you are looking for a [Type of work] in Chosen Industry.

3. Contact by phone ONE WEEK LATER

4. Keep a record of phone calls made, date, contact name, response.

5. Ask the name of the manager- say it aloud (write down the name)

6. Ask to speak with them – explain:

- ‘I sent a letter last week asking if you were interested in an apprentice or trainee or other.
- “I have just finished Year (10) 12 and I am looking for an apprenticeship or traineeship in ???”.

If there are no positions available - ask:

- ‘Do you have casual work?’
- “Could I send my resume”? – ask for email or fax number or to what address?
- Write down or record the address.
- “To whom should I address it”? Write it down or record it.

7. AFTER ANOTHER WEEK or FOR INTERVIEW

- Phone to ask for some time to practice in doing an Interview)
- If you get a positive response, visit dressed in black pants, black shoes (shiny) and collared shirt for boys and black skirt (no shorter than knee length), black court shoes, office-type shirt for girls – you can wear black pants (see the next page for visual presentation).
- Ask to speak with the manager (use the name). Repeat step 5.

8. Ask for the business card – put this in your job folder with date of visit written on it and record everything that was said so you don’t forget for the next time.

9. Repeat steps 2 – 8 until you are successful in getting that job.