



National Technical Services

Personal Best Scholarship Guidelines (for coordinators)

PURPOSE

To recognise the students' in St Clair High School doing their Personal Best, as well as encourage and help them to continue working hard and achieving greatness.

NTS's DEFINITION OF PERSONAL BEST

May or may not come first or get top results, HOWEVER demonstrates hard work and perseverance by doing their best in any/all areas despite circumstances.

Application Process:

- Scholarships are to be advertised by, at least, Term 3 through school newsletters, Year Assemblies, notices, etc. so that all students, parents/caregivers and teachers are aware of the procedures required to apply for this scholarship.
- Applications received starting Term 3 until a date chosen in Term 4 (a few weeks before end of year Presentation Night).
- Teachers can/should nominate students they know are achieving their personal best, and encourage them to apply for the scholarship.

PLEASE NOTE: Students that have previously received this scholarship are not eligible for another.

Assessing Criteria:

- Only open to Year 7, 8 and 9 students currently attending St Clair High School
- Application of 500 words or less (not including documentary evidence)
- Has demonstrated their Personal Best in two or more of the following areas of schooling (specifically during that year):
 - o School work / Homework / Assignments
 - o Attitude / Behaviour
 - o Extra-Curricular activities within the school
 - o School service
 - o Other

Judging Process:

- Judging will take place at St Clair High School in Term 4, after applications are closed and when all Panel members can attend.
- Panel of judges include:
 - o SCHS Scholarships Coordinator
 - o Year 7, 8 and 9 Year Advisers
 - o NTS Scholarships Representative
- Six Scholarships in Total (\$300 each)
 - o Two for Year 7 (preferably 1 boy and 1 girl)
 - o Two for Year 8 (preferably 1 boy and 1 girl)
 - o Two for Year 9 (preferably 1 boy and 1 girl)
 - o If there is less than 2 nominees for Yr 7, 8 or 9, then the remaining scholarship/s can be given to another nominee in Yr 7, 8 or 9 (e.g. 1 x Yr 7, 3 x Yr 8, 2 x Yr 9)

Award Conditions:

- The value of this Award is \$300. Award funds are to be distributed as follows.
 - o Funds will be awarded to 2 students from the Year 7, 8 and 9
 - o The Award is presented at the Term 4, end of year Presentation Night.
 - o Funds will be released in Term 1 of the following year (after the award was presented), and only on receipt of an acknowledgement letter addressed to National Technical Services.
 - o Funds are to be used within 3 years of receiving the award.
 - o If there is a balance of monies at the end of the school year this amount will be carried forward into the following school year.
 - The value of the Award is to be best used for school related expenses.
 - Recipients are not able to use funds for refundable deposits.
 - Purchases made will be reimbursed, on receipt of an Approval Notice for Scholarship Funds (with original receipt/s attached) to the Senior Administration Manager, after authorization from the Principal. Each claim must be a minimum of \$20.00.
 - The value of the National Technical Services Scholarship not used is retained by the school for redistribution, as necessary.
 - No part of the National Technical Services Scholarship may be taken as a cash settlement.
 - If a student should leave the school the value of the Scholarship not used is retained by the school for redistribution, as necessary.
 - Failure to continue satisfactory attendance and Award conditions may terminate the Award.
 - Annual correspondence for the life of the scholarship with National Technical Services is a mandatory condition attached to this Award.
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